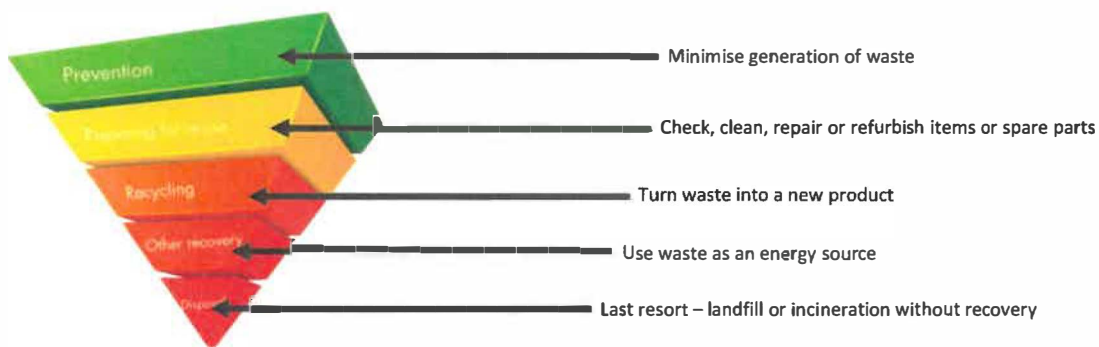


**1.0 PURPOSE AND SCOPE:**

- 1.1 As part of the activities undertaken by Lignacite, a vast range of wastes are produced, ranging from general and recyclable wastes, through to electronic and hazardous wastes. The company fully recognises that it has a responsibility to ensure all wastes are collected and disposed of responsibly, in accordance with local and national legislation.
- 1.2 The business fully recognises the duty of care it has with regards to waste management and the “cradle to the grave” responsibility it has when it comes to waste disposal and is fully committed to meeting these obligations.
- 1.3 The purpose of this policy is to extend the commitments outlined in the Environmental Policy and provide a framework for all waste management carried out by the business.
- 1.4 This document takes into account all applicable waste legislation including:
- Environmental Protection Act 1990
  - Environment Act 1995
  - Waste (England and Wales) Regulations 2011
  - Hazardous Waste (England and Wales) Regulations 2005
  - Waste Electrical and Electronic Equipment Regulations 2013
- 1.5 This policy is applicable to all staff and applies to both the Brandon and Nazeing sites.

**2.0 POLICY:**

- 2.1 It is the policy of Lignacite Ltd to adopt sustainable practices and to minimise waste wherever practicable.
- 2.2 Wherever possible, the company will follow the “waste hierarchy” to minimise the amount of its waste which goes to landfill.



- 2.3 By adopting a positive waste management approach, the business aims to not only reduce waste disposal costs but also improve its reputation with customers and suppliers and reduce the risk of prosecution.
- 2.4 The company will comply with all local and national legislation. Compliance with applicable legislation will be continuously monitored and will be reviewed as part of formal legal compliance audits.

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**2.5** In order to manage its waste responsibly and effectively, the company will:

- Continuously monitor its waste to identify opportunities for reduction
- Consider waste when making business decisions concerning all aspects of its operations
- Track and record all waste, for monitoring and KPI purposes
- Continuously review ways to recycle its waste
- Implement targets and objectives for the reduction of waste
- Segregate waste into its separate streams where necessary and appropriate
- Provide training to employees on how to minimise waste and dispose of it correctly
- Maintain detailed waste records in accordance with company and legislative requirements
- Carry out routine audits and inspections to ensure required procedures are being adhered to
- Provide clearly defined roles and responsibilities to identify and activity associated with waste management
- Promote environmental awareness in order to encourage waste minimisation, reuse and recycling.
- Secure, where possible, revenue for recyclable material to reinvest into the business
- Ensure the safe handling and storage of wastes at all times
- Use only licensed waste contractors to remove, treat and dispose of waste
- Appoint competent persons to manage waste and advise on waste management

**2.6** This policy will be supported through the implementation of additional waste management procedures as required.

**2.7** The company will also summarise our waste management performance in an annual sustainability report, which will contain performance data, verified by an independent, competent body.

**2.8** This policy will be reviewed at least every 2 years.

Signed:.....*C. de Lotbinière*..... Date: *28/4/25*  
GAJ de Lotbinière, Chairman

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