

Lignacite Ltd is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to the company's professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities.

Lignacite is actively working towards becoming carbon neutral, by implementing programs and initiatives to reduce our carbon footprint and offsetting carbon emissions which cannot be reduced further.

This policy is based on the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all company activities.
- To make clients and suppliers aware of our Sustainability Policy and encourage them to adopt sound sustainable management practices.
- To review, annually report, and to continually strive to improve our sustainability performance.

In order to put these principles into practice, the company will:

- Maintaining a sustainable use of raw materials and aggregates, with focus on increasing our use of secondary and recycled aggregates and switching to low or zero carbon alternatives, where practicable.
- Continuously monitoring all energy usage and implementing programs, where practicable, to reduce energy consumption and our carbon footprint.
- Switching to alternative renewable energy sources or low or zero carbon sources of energy, where practicable.
- Avoid physically travelling to meetings etc where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with clients and partners.
- Reduce the need for our staff to travel by supporting alternative working arrangements, including home working etc.
- Minimise our use of paper and other office consumables, for example by double-siding all paper used, and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- Striving to achieve a more paperless environment by implementing document management systems which allow employees to store and access documents electronically.
- Reduce the energy consumption of equipment by purchasing energy efficient equipment.
- Purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes.
- Ensure that timber furniture, and any other timber products, are recycled or from well-managed, sustainable sources and are Forest Stewardship Council (FSC) certified.

Category: Sustainability		Type: Policy		Reference: 1.04	
Page 1 of 2	Issue Date: 22/11/2022	Issue No.: 003	Author: Marvyn Candler		

- Undertake voluntary work with the local community and / or environmental organisations and make donations to seek to offset carbon emissions from our activities.
- Ensure that any Subcontractors, Suppliers or Designers that we employ take account of sustainability issues.

The commitments outlined in this policy are further outlined in the following policies:

- Environmental Policy Statement
- Energy use policy
- Life cycle assessment policy
- Resource use policy
- Responsible sourcing policy
- Water management policy
- Waste management policy
- Transport policy

This policy is communicated to all staff and externally as required.

Signed:.....*G. de Lotbiniere*..... Date:.....*28/11/22*.....  
**GAJ de Lotbiniere, Chairman**

Category: Sustainability		Type: Policy	Reference: 1.04
Page 2 of 2	Issue Date: 22/11/2022	Issue No.: 003	Author: Marvyn Candler